

4.3 TECHNIQUE - SHOW THAT YOU ARE PAYING ATTENTION

Follow relevant, dependent projects & celebrate wins together



No work happens in isolation. Stay in tune with related work so that you understand how other teams may impact your work and reciprocate the excitement for their achievements.

How to set it up

Step 1. Setup a brainstorming space (digital or in-person) for your project team to record ideas.

Step 2. Ask for input from all team members on projects, programs (or even just ideas) they are aware of that relate to your team's work.

Step 3. Group your brainstorm. Groupings can be by theme (customer love, operational infrastructure, etc.), function, time horizon, or whatever will help you make sense of the groups (and ideally serve other teams too!)

Step 4. Create a memorable label for each grouping. Assign a team member to each group to stay in tune with existing, completed and new work in that space.

Step 5. Each team member should reach out to project owners to identify the best way to “follow” their projects (get added to their mailing list, join their slack channel, ask to join their standups/meetings, follow their Team Central project, etc.)

Step 6. As related projects share updates, read and engage with their updates with questions, feedback or appreciation by leaving comments or reactions.

Step 7. Create an agenda item in an existing meeting to share top level updates from each group of projects monthly (or as needed). Alternatively, setup a way to asynchronously share updates within your team’s intranet, chat or reporting tools/rituals.